

Exempt Service Charge Transactions/Codes

The \$5.00 service charge for registration renewal transactions and driver's license/identification card renewal transactions does not apply if the transaction:

- Is one for which no other fee is charged (such as a Disabled Veteran's License Plate)
- Is a manual transaction performed by motor vehicle dealer subject to the provisions of [46.2-1530.2](#) (Dealer's manual transaction fee).
- Cannot be conducted by mail, telephone, internet or at a DMV Select.
- Is being conducted concurrently with a transaction that is not eligible to be conducted by internet, mail or electronic means, or through a DMV Select or other DMV agent. (See chart below for exempt transactions.)

<<<<<REVISION

- Is to grant a one-month registration extension to customers with unpaid local tax stops (personal property tax or parking citations), or to allow time to get an emissions inspection. **END REVISION>>>>>**

#	Description	Exemption Code
1.	Original Driver's License Reissue Original Motorcycle Class Restricted Driver's License Limited Duration Driver's License 6-Month Temporary License (coming from out of state)	DRL
2.	Original Commercial Driver's License Renewal of Commercial Driver's License Reissue of Commercial Driver's License Duplicate Commercial Driver's License	CDL
3.	Driver's License Name Change Commercial Driver's License Name Change ID Card with Name Change	NAM
4.	Driver's License Learner's Permit Motorcycle License Learner's Permit CDL Instruction Permit	PMT
5.	Original ID Card	IDC
6.	Proof of Residency for DL Cancellation Order	DLC
7.	Legal Presence	LPR
8.	30-90 Day Temporary Permit*	DTP
9.	Tests (All Knowledge and Road)	TST
10.	Escort Certification Training*	ECT
11.	Fingerprinting	FGP
12.	NDR*	NDR
13.	Deceased (owner or co-owner is deceased and substitute title is issued or vehicle is re-titled in owner or co-owners name).	DEC
14.	Not Eligible to Renew Driver's License On Line*	NOT
15.	Administrative Exemption*	ADM
16.	Pest Test	PET
17.	Add/Change/Remove Class/Endorsement	CLE

*Must have management approval.

Last Revised: 07/01/2013