

MECHANICS' OR STORAGE LIEN TITLE APPLICATION

VEHICLE INFORMATION REQUEST

Use this application ONLY to request vehicle information and to apply for title as a result of a mechanics' or storage lien, as provided in §§43-32, 43-33, and 43-34. **Note:** The vehicle and company must be located in Virginia and the lien request must be for action that took place in Virginia. **PLEASE PRINT OR TYPE**

LIENS APPLY ONLY TO VEHICLES	Check applicable box: (both may apply)	Was this vehicle towed at the direction of law enforcement? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>If yes, give date towed</u>
<input type="checkbox"/> I have a Storage Lien under § 43-32 in the amount of	\$ <input style="width: 100px;" type="text"/>	
<input type="checkbox"/> I have a Mechanic's Lien under § 43-33 in the amount of	\$ <input style="width: 100px;" type="text"/>	
TOTAL	\$ <input style="width: 100px;" type="text"/>	/ /

MECHANICS' OR STORAGE LIENHOLDER			
Name of Company Holding Vehicle		Company Telephone Number ()	
Street Address		City	State Zip Code
FEIN or Social Security Number	Use Agreement Number (if applicable)	Access Code (if applicable)	
Street Address where vehicle is held (if different from above)	Telephone Number ()	City	State Zip Code

TITLE SERVICE INFORMATION				Complete this section if a "Titling Service" is submitting this request on behalf of the lienholder.			
Titling Service's Name				Telephone Number ()			
Street Address				City	State	Zip Code	
FEIN/Social Security Number*	*Required by the State Comptroller for debt off-set purposes per §§2.1-196, 2.1-731, 2.1-734, et al			Use Agreement Number (if applicable)	Access Code (if applicable)		

VEHICLE INFORMATION				
Year	Make	Model	Body Type	Color
License Plate Number	State	Vehicle Identification Number (after model year 1980 the VIN should be 17 digits, no spaces)		
Value (Check applicable box.) <input type="checkbox"/> \$1,000 or less <input type="checkbox"/> \$5,000 or less <input type="checkbox"/> \$5,001 to \$15,000 <input type="checkbox"/> \$15,001 or more				
NOTE: DMV verifies a vehicle's value using the NADA "LOAN" value. If there is good reason to believe that the vehicle should be valued at \$5,000 or less but the NADA "LOAN" value is over \$5,000, you may request an appointment for a DMV Special Agent to physically examine the vehicle. Please ask the Customer Service Center representative for the telephone number of the Special Agent in your area. I request a physical examination by a DMV Special Agent to evaluate the value: <input type="checkbox"/> Yes <input type="checkbox"/> No				

INFORMATION REQUEST		
This is to request that DMV furnish information from its files on the above-described vehicle in accordance with Va. Code §§43-32, 43-33, and 43-34. I understand that it is unlawful to use information provided by DMV for any purpose other than the one stated. I further certify that the information I have requested with this form will be used only for the stated purpose. Additionally, I certify that the information given in this application is true and correct to the best of my knowledge. I understand that it is unlawful to knowingly make false statements on an application and that any violation may be prosecuted as a Class 2 misdemeanor.		
Authorized Signature of Mechanic or Storage Lienholder	Name (Print or Type)	Date
Authorized Signature of Title Service Representative	Name (Print or Type)	Date

FOR DMV USE ONLY		
DMV recognizes the NADA Official Used Car Guide for "loan value" \$ <input style="width: 100px;" type="text"/>		
NADA "LOAN VALUE": (Check applicable box.) <input type="checkbox"/> \$1,000 or less and \$5,000 or less (DMV may process title application) <input type="checkbox"/> \$5,001 to \$15,000 Must petition General District Court <input type="checkbox"/> \$15,001 or more Must petition the Circuit Court	Teller Stamp	Teller Stamp
NCIC Checked: is vehicle reported stolen? <input type="checkbox"/> YES <input type="checkbox"/> NO	Work Center Clerk Stamp	Teller Stamp
VSA work center stamp:		
NLETS stamp:		

MECHANICS' OR STORAGE LIEN TITLE APPLICATION LIEN APPLICANT & PURCHASER INFORMATION

To obtain a Virginia title for the vehicle, follow the instructions listed below:

For the purposes of a mechanics' or storage lien, the following definitions apply:

LOAN VALUE is the vehicle value as determined by the NADA OFFICIAL USED CAR GUIDE.

NOTICE OF INTENT TO SELL Virginia record found -- The mechanic or lienholder must arrange for the vehicle to be sold at a **public auction**, and **AT LEAST 10 DAYS PRIOR** to the public auction:

- notify the owner and lienholder, if any, by certified mail return receipt, of the DATE, TIME, and PLACE of the auction, and
- advertise the DATE, TIME, PLACE, and TERMS of the auction in at least **one** "public place" (as described below).

NOTICE OF INTENT TO SELL No Virginia or non-Virginia record found or the owner's address is unknown -- The mechanic or storage lienholder must arrange for the vehicle to be sold at **public auction**, and **AT LEAST 10 DAYS PRIOR** to the public auction

- advertise the DATE, TIME, PLACE, and TERMS of the auction in **three** different "public places" (see definition below)

PUBLIC PLACE is a premises or agency open to the public and owned by the Commonwealth of Virginia or a Virginia county, city, or any other Virginia political subdivision, *where such postings are permitted*.

\$1,000 OR LESS The mechanic or storage lienholder may apply for a title to a motor vehicle, free of all liens and claims of ownership of others, and may sell or otherwise dispose of the vehicle, provided **all 4 conditions listed below are present:**

1. no owner nor any other lienholder or secured party was determined by DMV;
 2. the vehicle was manufactured at least six years prior to the current model year;
 3. the vehicle has a value of \$1,000 or less; and
 4. the vehicle has been in the mechanic's or storage lienholder's continuous custody for at least thirty days.
- The **mechanics' or vehicle storage lien** applicant must present to DMV a completed Application for Certificate of Title and Registration (VSA17A) with applicable fees, and this completed form.

\$5,000 OR LESS The **mechanic or storage lienholder** must:

- request DMV to search title records available for the vehicle owner and lienholder, if any, and
- make notice of the intent to sell the vehicle (as described above).

The **purchaser (after the auction)** must present to DMV all of the following:

- the results of DMV's record search **and** a completed Mechanics' or Storage Lien Application (VSA41 Pages 1-4);
- a completed Application for Certificate of Title and Registration (VSA17A) with applicable fees;
- a bill of sale from the mechanic or storage lienholder holding the auction;
- a copy of the public auction notice and location of posting;
- a copy of the original repair order; and
- the return receipt for the certified mail, if delivered, **or** the certified letter (unopened) with the return receipt attached, if not delivered.

\$5,001 TO \$15,000 The **mechanic or storage lienholder** must:

- request DMV search title records available for the vehicle owner and lienholder, if any;
- make notice of the intent to sell the vehicle (as described above); and
- petition the General District Court, in the city or county where the vehicle is located, to order the sale of the vehicle.

The **purchaser** must present to DMV all of the following:

- the results of DMV's record search **and** a completed Mechanics' or Storage Lien Application (VSA41, page 1 & 2)
- a completed Application for Certificate of Title and Registration (VSA 17A), with applicable fees; and
- **an affidavit (VSA41, page 3) from the sheriff** stating that the vehicle was sold in compliance with the court's order.

\$15,001 OR MORE The **mechanic or storage lienholder** must:

- request DMV search title records available for the vehicle owner and lienholder, if any;
- make notice of the intent to sell the vehicle (as described above); and
- petition the Circuit Court, in the city or county where the vehicle is located, to order the sale of the vehicle.

The **purchaser** must present to DMV all of the following:

- the results of DMV's record search **and** a completed Mechanics' or Storage Lien Application (VSA41, page 1 & 2);
- a completed Application for Certificate of Title and Registration (VSA17A), with applicable fees; and
- **an affidavit (VSA41, page 3) from the sheriff** stating that the vehicle was sold in compliance with the court's order.

