Reconstructed, Replica, and Specially Constructed Vehicles-Application for Title

Original Date: 12/10/2007
Revision Date: 04/10/2019

Definitions

POLICY

Title: Reconstructed, Replica, and Specially Constructed Vehicles-Application for Title

Effective Date: December 10, 2007  Revision Date: April 10, 2019

Authority: Code of Virginia § 46.2-100, 46.2-602.1, 46.2-625, 46.2-635, 46.2-734, 46.2-1600, 46.2-1072, and 46.2-1072.1

Policy:
DMV's Vehicle Branding Work Center shall issue a vehicle identification number (VIN), when applicable, for reconstructed, replica, or specially constructed vehicles upon application and submission of required documents and fees by the applicant.

DMV's Vehicle Branding Work Center shall issue a certificate of title for reconstructed, replica, and specially constructed vehicles upon application, provided the applicant complies with all titling requirements including, but not limited to:

- Vehicle is fully assembled at time of application.
- All security interests (liens) held against the vehicle or its components/parts are reported.
- Application for title is marked to indicate that the vehicle is "Reconstructed", "Replica", or "Specially Constructed".
- All titles or other ownership documents are submitted to establish ownership for any parts or components acquired for use in constructing the vehicle.
- All bill(s) of sale, title(s), certificate(s) or statement(s) of origin, and/or notarized affidavit(s) are properly assigned to the applicant and display any identification numbers and sales prices as required based on the type of vehicle from which the component was obtained and properly account for each component used in the construction of the vehicle.
- Apply for a VIN from Vehicle Branding Work Center, (when applicable).
- Pass a VIN and vehicle inspection by DMV Law Enforcement Services.

DMV's Vehicle Branding Work Center shall brand titles issued for reconstructed vehicles as "Reconstructed"; titles issued for replica vehicles as "Replica"; titles issued for specially constructed vehicles as "Specially Constructed".

Exception:
- If the vehicle being titled is reconstructed using a cab or glider kit, an assignment of VIN is not required. A manufacturer assigned VIN is provided on the Manufacturer's Certificate (or Statement) of Origin (MCO or MSO) for the cab or glider kit.
- Replica vehicles built on a manufactured chassis or a chassis from another vehicle are not assigned VINs provided it still displays a VIN and has a Manufacturer's Certificate (or Statement) of Origin (MCO/MSO) or a valid title with the same VIN.
- Replica vehicles built on a chassis from another vehicle may use the VIN from the existing chassis provided the new vehicle is a replica of the vehicle from which the chassis came.

<<<REVISION

Applications to title and register off-road motorcycles converted to on-road use must be processed by the Titling Work Center at HQ (these are not processed in the CSC or by Vehicle Branding Work Center).

END REVISION>>>>

DEFINITIONS

Cab or Glider Kit - A factory-purchased kit consisting of a cab, radiator, frame rails, and front axle with no engine, transmission, or rear axle. These kits are used to replace wrecked or retired cabs and front axles. Installation of a cab or glider kit makes a vehicle a reconstructed vehicle.
CUSTOMER REQUIREMENTS

1. Submit Application for Certificate of Title and Registration (VSA 17A), Manufacturer’s Certificate or Statement of Origin (MCO/MSO) and/or other titling documents as required by VLIC-3.000 at a CSC or by mail to the Vehicle Branding Work Center.
   - Application for title must indicate if the vehicle is reconstructed, replica, or specially constructed by checking the appropriate box under “Acquisition Type”.

2. Submit the following required documents:
Application for Assigned Vehicle Identification Number (VIN) (VSA 22) when required in accordance with VLIC-3.450.

- Not required for vehicles reconstructed using a cab or glider kit, which comes with a manufacturer assigned VIN on the Manufacturer's Certificate (or Statement) of Origin (MCO/MSO).
- Not required for replica vehicles built on a specially manufactured chassis designed for use with a replica vehicle with an existing MCO/MSO with VIN.
- Not required for replica vehicles built using the chassis from another, existing vehicle, provided the chassis being used still has the VIN plate AND the new vehicle is a replica of the vehicle from which the chassis came. It must be an acceptable VIN.

For cab and glider kits, a bill of sale showing payment of retail tax, when applicable.

Any and all properly assigned ownership documents and/or receipts and/or bills of sale for any parts used for reconstructed, replica, or specially constructed, as required by the type of construction completed from the table below: END REVISION>>>>>

<table>
<thead>
<tr>
<th>Reconstructed Vehicle</th>
<th>Reconstructed Motorcycle</th>
<th>Specially Constructed</th>
<th>Replica</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Frame</td>
<td>- Frame</td>
<td>- Frame</td>
<td>- Frame</td>
</tr>
<tr>
<td>- Body</td>
<td>- Body</td>
<td>- Body</td>
<td>- Body</td>
</tr>
<tr>
<td>- Engine and drive train</td>
<td>- Engine</td>
<td>- Engine and drive train</td>
<td>- Engine and drive train</td>
</tr>
<tr>
<td>- Cab or glider kit, when applicable</td>
<td>- Transmission, if applicable</td>
<td>- Front-end assembly</td>
<td>- MCO/MSO for replica kit, when applicable</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- MCO/MSO for a chassis specially manufactured for the replica, if applicable</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Title for the chassis, if it came from another vehicle, if applicable</td>
</tr>
</tbody>
</table>

Vehicles converted to a motor home must have at least 4 of the required permanently installed independent life support systems that meet the National Fire Protection Association standards for recreational vehicles pursuant to Va. Code § 46.2-1500 (see Definitions in this procedure).

Descriptive notarized statement explaining how the applicant performed the construction of the vehicle (reconstructed, specially constructed, and replica); not a list of parts used.

Multiple pictures of the completed vehicle. (Pictures must show at least the front, back, and side of the vehicle.) END REVISION>>>>>

3. Submit payment by check or money order for:
- VIN application fee, if required
- Inspection fee
- Titling fee
- Sales and Use Tax (SUT). (Refer to VLIC-4.620.)
  - Not due for reconstructed vehicles if retail tax was paid for a cab or glider kit to the selling dealer. Must submit bill of sale showing retail tax paid.

Shipping cost for parts is not included.

No SUT is paid on vehicles with a gross vehicle weight rating (GVWR) over 26,001 lbs. END REVISION>>>>>

Registration fee, if applicable

4. Once CSR reviews and verifies all required documents are completed and submitted following the guidelines in this procedure, mail all documents and payment to the Vehicle Branding Work Center (see address under Front Counter CSR), or submit documents and payment to a CSC for mailing. END REVISION>>>>>
FRONT COUNTER CSR

1. Verify submission of the VSA 17A, MCO/MSO and other titling documents as required by VLIC-3.000 (completed and signed when applicable) before forwarding to Vehicle Branding Work Center.
   - These transactions are NOT PROCESSED at a CSC.
   - Verify application is properly marked in the “Acquisition Type” section to indicate if the vehicle is reconstructed, replica, or specially constructed.

2. Attach to the application for title the following required documents:
   - VSA 22 if requesting a DMV-assigned VIN (refer to VLIC-3.450).
     - Not required for vehicles reconstructed using a cab or glider kit, which comes with a manufacturer assigned VIN on the Manufacturer’s Certificate (or Statement) of Origin (MCO/MSO).
     - Not required for replica vehicles built on a specially manufactured chassis designed for use with a replica vehicle with an MCO/MSO with VIN.
     - Not required for replica vehicles built using the chassis from another, existing vehicle, provided the chassis being used still has the VIN pate AND the new vehicle is a replica of the vehicle from which the chassis came. It must be an acceptable VIN.

   - For cab and glider kits, a bill of sale showing payment of retail tax, when applicable.

   <<<<<<REVISION
   - Any and all properly assigned ownership documents and/or receipts and or bills of sale for any parts used in reconstructed, specially constructed, or replica vehicles, as required by the type of construction completed from the table below: END REVISION>>>>>

<table>
<thead>
<tr>
<th>Reconstructed Vehicle</th>
<th>Reconstructed Motorcycle</th>
<th>Specially Constructed</th>
<th>Replica</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Frame</td>
<td>- Frame</td>
<td>- Frame</td>
<td>- Frame</td>
</tr>
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<td>- Body</td>
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<td>- Cab or glider kit, when applicable</td>
<td>- Transmission, if applicable</td>
<td>- Front-end assembly</td>
<td>- MCO/MSO for replica kit, when applicable</td>
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<td></td>
<td>- MCO/MSO for a chassis specially manufactured for the replica, if applicable</td>
</tr>
</tbody>
</table>

   - Title for the chassis, if applicable, if it came from another vehicle

   <<<<<<REVISION
   NOTE: Vehicles converted to a motor home must have at least 4 permanently installed independent life support systems that meet the National Fire Protection Association standards for recreational vehicles pursuant to Va. Code § 46.2-1500 (refer to Definitions in this procedure). END REVISION>>>>>

   - Descriptive notarized statement explaining how the applicant performed the construction of the vehicle (reconstructed, specially constructed, and replica); not a list of parts used.
   - Multiple pictures of the completed vehicle. (Pictures must show at least the front, back, and side of the vehicle.) END REVISION>>>>>

3. Verify compliance with other requirements for titling following guidelines in VLIC-3.000.

5. Collect payment by check or money order for:
   - VIN application fee, if required.
   - Inspection fee.
   - Title fee
   - SUT (Refer to VLIC-4.620.)
     - Not due if retail tax was paid for a cab or glider kit to the selling dealer. Must submit bill of sale showing retail tax paid to the selling dealer.

   <<<<<<REVISION
   - Shipping cost for parts is not included.
   - No SUT is paid on vehicles with a gross vehicle weight rating over 26,001 lbs. END REVISION>>>>>

   - Registration fee, if applicable.

4. Inform the customer he will be contacted by a DMV Law Enforcement Special Agent to schedule an appointment for inspection and, if requested, install the VIN plate.
5. Combine all submitted documents and payment in a separate 1st class envelope addressed to:

   Virginia Department of Motor Vehicles  
   Vehicle Branding Work Center  
   Reconstructed/Replica/Specially Constructed  
   P.O. Box 27412  
   Richmond, Virginia 23269-0001

<<<REVISION
NOTE: The customer will be billed for any additional fees not covered by the enclosed payment. END
REVISION>>>>>

6. Place the addressed envelope in the designated area on the back counter for pickup and mailing.

<<<REVISION
IMPORTANT: To avoid unnecessary delays in processing a customer’s transaction when mailing documentation
from a CSC to the Vehicle Branding Work Center, CSRs are responsible to verify accurate completion of applications
and ensure that sufficient documentary evidence is provided following the guidelines in this procedure. END
REVISION>>>>>

POINTS TO REMEMBER

- Vehicle Branding Work Center will:
  1. Verify submitted documents and vehicle identification numbers,
  2. Determine the appropriate model/assembly year for the vehicle, when applicable,
  3. Determine whether the customer applied for an assignment of VIN or inspection of an existing VIN,
  4. Send required paperwork to DMV Law Enforcement (LE).
  5. Issue a title for the vehicle once LE returns the paperwork indicating the vehicle passed.

- LE will:
  1. Contact the customer and schedule a VIN inspection, and vehicle inspection when required,
  2. Perform the examination of all identification numbers, including the confidential number,
  3. Install VIN plates (when required) upon passing the inspection.
  4. Return paperwork to Vehicle Branding for issuance of title (if the vehicle passed inspection).

- Applicant must completely assemble the vehicle prior to applying for title and registration.

- Reconstructed and specially constructed vehicles are subject to vehicle safety inspection and emission requirements.

- Replica vehicles are subject to the vehicle safety inspection and emission requirements as established for the model year
  for which the vehicle is a replica.

- Vehicles with titles branded as "Replica" shall not be driven more than 5,000 miles per year as shown on the vehicle's
  odometer.

- Vehicles with titles branded as "Replica" are NOT automatically eligible for antique license plates based on their model
  year. Replica vehicles are registered and issued plates based on the year of assembly.

- The Vehicle Branding Work Center determines the final make, model year, and body type for reconstructed, replica, or
  specially constructed vehicles in a way that is similar to the examples below:

<table>
<thead>
<tr>
<th>Reconstructed Vehicle</th>
<th>Reconstructed Motorcycle</th>
<th>Reconstructed Vehicle With Cab or Glider Kit</th>
<th>Specially Constructed Vehicle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model year is the year reconstruction is complete</td>
<td>Model year is the year reconstruction is complete</td>
<td>Model year is the year on the cab or glider kit MCO/MSO</td>
<td>Model year is the year construction is complete</td>
</tr>
<tr>
<td><strong>Example:</strong> Reconstructed Chevy using:</td>
<td><strong>Example:</strong> Reconstructed Harley Davidson using:</td>
<td><strong>Example:</strong> Reconstructed tractor using:</td>
<td><strong>Example:</strong></td>
</tr>
<tr>
<td>• 1973 Chevy body, and</td>
<td>• All Harley parts from model years 1977 and 1978</td>
<td>• 1979 International glider kit</td>
<td>• 1977 Mercury frame, drive train, and</td>
</tr>
<tr>
<td>• 1979 Chevy frame and drive train,</td>
<td>• Reconstructed in 2014</td>
<td>• Reconstructed in 1980</td>
<td>• 1979 Chevrolet body</td>
</tr>
<tr>
<td>• Reconstructed in 2014</td>
<td></td>
<td></td>
<td>• Specially constructed in 2014</td>
</tr>
<tr>
<td>Make will be:</td>
<td>Reconstructed 1973 Chevrolet</td>
<td>Make will be:</td>
<td>Reconstructed Harley Davidson</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Body type will be:</td>
<td>Same as body type used in construction (4 dr, 2 dr, etc.)</td>
<td>Body type will be:</td>
<td>Motorcycle</td>
</tr>
<tr>
<td>Model year will be:</td>
<td>2014</td>
<td>Model year will be:</td>
<td>2014</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Make will be:</th>
<th>Reconstructed International (Make on MCO/MSO glider kit)</th>
<th>Body type will be:</th>
<th>Tractor (Body type on prior title)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model year will be:</td>
<td>1979</td>
<td>Model year will be:</td>
<td>2014</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Make will be:</th>
<th>Specially constructed (Variety of make parts used)</th>
<th>Body type will be:</th>
<th>Same as body type used in construction (4 dr, 2 dr, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model year will be:</td>
<td>2014</td>
<td>Model year will be:</td>
<td>2014</td>
</tr>
</tbody>
</table>

### Replica Using Kit from Same Manufacturer
- Model year is the year on the replica kit MCO/MSO
- Example: Replica 1965 Shelby Cobra using kit manuf. by Shelby Completed in 2013

### Replica Using Kit from Different Manufacturer
- Model year is the year on the replica kit MCO/MSO
- Example: Replica 1965 Shelby Cobra using kit manuf. by XYZ (non-Shelby) Completed in 2013

### Replica Using No Kit
- Model year is the same year as the vehicle it is a replica of
- Example: Replica 1965 Shelby Cobra using no kit. Completed in 2013

<table>
<thead>
<tr>
<th>Make will be:</th>
<th>Shelby</th>
<th>Make will be:</th>
<th>XYZ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model year will be:</td>
<td>1965</td>
<td>Model year will be:</td>
<td>1965</td>
</tr>
<tr>
<td>Assembly year:</td>
<td>2013</td>
<td>Assembly year:</td>
<td>2013</td>
</tr>
</tbody>
</table>

1 Replica vehicles are not automatically eligible for antique plates based on the model year. License plates are issued to replica vehicles based on the year assembled.

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**CONTACT**

For additional information contact:
- Your CSC Manager/Assistant Manager
- DMV Direct Help Desk at (804) 367-6646
- VSA/Vehicle Branding Work Center