

Vehicle Licensing Guide

Rental Passenger Vehicle/Truck, Tractor Truck, Trailer (Orange Decal) VLIC-4.235

Original Date: 11/01/1995
Revision Date: 11/10/2018

[Overview](#)
[Customer Requirements](#)
[Front Counter CSR](#)
[DMV Contact Center Actions](#)
[Points to Remember](#)
[Contact](#)

POLICY	
Title: Rental Passenger Vehicle/Truck, Tractor Truck, Trailer (Orange Decal)	
Effective Date: November 1, 1995	Revision Date:
Authority: Code of Virginia §§ 46.2-694 (8) (13), 46.2-711 (C), 46.2-712 , 46.2-1168 , 58.1-2401 , 58.1-2402 and 58.1-2403 (23), 46.2-749.5 , 46.2-753 , 46.2-755 , 46.2-1400 , 46.2-2000 , 46.2-2001.3 , 46.2-2011.5 , 46.2-2011.6 , 46.2-2011.20 , 46.2-2011.22 , 46.2-2011.24 , 46.2-2011.29 , 46.2-2051 , 46.2-2099.45 through 46.2-2099.53	
Policy: Upon application by the vehicle owner, DMV issues permanent plates without month and year decals, and without month and year of expiration for rental trailers, trucks, and tractor trucks. Upon application by the vehicle owner, DMV issues permanent plates for rental trucks or tractor trucks with a gross vehicle weight rating (GVWR) or gross combination weight rating (GCWR) of at least 7,501 pounds. Customers are billed annually or bi-annually to renew the registration for these plates. Regular (non-permanent) rental plates are issued a rental year decal with white reflective printing on an orange background. Permanent rental plates are issued orange decals with a white "R" to identify the plate as rental. Rental companies may choose production Scenic, Heritage or standard passenger plates for rental passenger vehicles, buses, vans, pickup and panel trucks (see Exception: below for non-passenger rental pickup, panel truck and van). Communiplates are available for all permanent regular rental truck and tractor truck registrations regardless of weight for an additional annual fee. Permanent rental trailer communiplates are available for a one-time additional fee.	
Exception: N/A <ul style="list-style-type: none">Permanent plates are not issued to rental passenger vehicles, including passenger vans and buses.Pickup, panel trucks and vans (not for passenger use) having a GVWR or GCWR of 7,501 pounds or more may be issued permanent rental plates.	

[Return to top of page](#)

CUSTOMER REQUIREMENTS

1. Submit an Application For Registration, ([VSA-14](#)) or Application For New Certificate of Title and Registration, ([VSA-17A](#)) or assigned Certificate of Title (VSA-3) if the vehicle has not been titled in Virginia.
2. Pay appropriate fees.

[Return to top of page](#)

FRONT COUNTER CSR

1. If previously registered, verify that the vehicle is still a rental vehicle. If the customer does not have a renter number, or the renter number provided by the customer is rejected, refer to [VLIC-3.355](#).
2. Verify accurate completion of the [VSA-14](#), [VSA-17A](#), or VSA-3.
3. Select and issue the required type of license plates and/or decals.
 - o The system will display required decal, when applicable, based on vehicle use:
 - Rental Use "R" - orange rental year decal
 - Private or For-Hire Use "Y" - regular year decal
4. Continue processing the registration in accordance with [VLIC-4.000](#).

[Return to top of page](#)

<<<<REVISION

DMV CONTACT CENTER ACTIONS

- Permanent rental trailer plate fee is a \$70.00/\$75.00/\$100.00 one-time fee based on the gross weight for the life of registration. A white on orange decal with the letter "R" will be issued. A license plate with the word "Permanent" will be embossed on the plate.
- Permanent rental truck or tractor truck plates are issued for the life of the registration. Renewal fees are billed either on an annual or bi-annual cycle. Fees are based on the gross vehicle weight rating (GVWR) or gross combination weight rating (GCWR). A white on orange decal with the letter R will be issued. A license plate with the word, "Permanent" will be embossed on the plate. **END REVISION>>>>**

[Return to top of page](#)

POINTS TO REMEMBER

- To prevent a billing notice from being mailed for plate fees on vehicles that have been sold or taken out of service permanent plates must be transferred to another vehicle or surrendered to DMV . When surrendered, the system record is updated to show the plates surrendered thereby deactivating the billing process.
- Permanent rental plates are issued an orange decal with a white "R" to designate the plate as a rental. The decal is not issued through the system. The rental decal will not be numbered and will not be subject to inventory. Issue one decal per plate. The decal should be placed at the top right corner of the plate next to the bolt hole.
- An orange rental year decal plus a standard month decal MUST be issued for rental vehicles when processing an original, renewal, reissue or replacement non-permanent rental plate registration transaction.

[Return to top of page](#)

CONTACT

For additional information contact :

- Your CSC Manager/Assistant Manager
- DMV Contact Center Help Desk at (804) 367-6646
- VSA/[Titling Work Center](#)

[Return to top of page](#)