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RECALL STORED TRANSACTIONS

<u>**DESCRIPTION:**</u> This procedure describes the recall and forward locally stored transaction to CSS for processing. The Recall for stored transactions can be used to recall and forward one incomplete transaction to CSS for processing. A requester's current settlement session must match the settlement number for the transactions recalled for a specified teller.

You can recall an incomplete log one at a time by performing the following:

## At the DMV Select Main Menu:

- 1. At the top of the tool bar key the log number you wish to recall where the "Recall" box is displayed.
- 2. To find the log number that you wish to recall go to "Transactions" at the top of the tool bar. The List Transactions menu will display. Select the transactions you wish to recall. Follow step 1.