

Driver Licensing Guide

Misuse of Disabled Parking Placards or Plates-Reporting DLG-2207

Original Date: 07/01/2001

Revision Date: 01/25/2020

[Customer Requirements](#)

[Front Counter CSR](#)

[Related Links](#)

[Contact](#)

POLICY	
Title: Misuse of Disabled Parking Placards or Plates-Reporting	
Effective Date: July 1, 2001	Revision Date:
Authority: Code of Virginia: §§ 46.2-1240 , 46.2-1242 , 46.2-1247 , 46.2-1248 , 46.2-1249 , 46.2-1250 , 46.2-1251 , 46.2-1252 , 46.2-1253	
Policy: DMV provides a Misuse Hotline (804-367-6602) to report suspected disabled violations such as misuse, abuse, or use of expired, altered or counterfeit placards such as those listed below, pursuant to Va. Code § 46.2-1240 : <ul style="list-style-type: none">• Parking in a space designated for the disabled without displaying a disabled parking placard or license plates.• Parking in a space designated for the disabled while displaying a disabled parking placard or license plates issued to someone other than the driver or passenger(s).• Allowing another person to use a placard or license plates to park in spaces designated for the disabled when not transporting the disabled person.• Creating or using a counterfeit copy of a disabled parking placard or license plates.• Altering a disabled parking placard or license plates.• Selling or exchanging a disabled parking placard or license plates.• Making a false statement about a disability in order to obtain or assist someone else in obtaining a disabled parking placard or license plates.	
Exception: N/A	

[Return to top of page](#)

CUSTOMER REQUIREMENTS

1. Identify suspected misuse or abuse of disabled parking placards.
 2. Report suspected misuse or abuse:
 - Misuse Hotline – (804) 367-6602, or
 - Submit a Report of Disabled Parking Plate/Placard Violation ([DL 514](#)) as follows:
 - In person at a CSC,
- <<<<<<REVISION
- Fax to the Data Integrity Work Center at (804) 367-1384
 - Mail to:

**Virginia DMV
Data Integrity Work Center
P.O. Box 27412
Richmond, VA 23269-0001**

END REVISION>>>>>>

NOTE: Customers are not required to provide their name when reporting a suspected violation. All disabled parking inquiries not related to the misuse or abuse of parking placards MUST be directed to the [Data Integrity Work Center](#).

[Return to top of page](#)

FRONT COUNTER CSR

1. Record information provided by the customer regarding the disabled parking violation on a Report of Disabled Parking Plate/Placard Violation ([DL 514](#)).
 - o If necessary, refer the customer to local law enforcement to report single instances of misuse or abuse.
2. Scan the completed DL 514 to Data Integrity Work Center and wait for an email alert.
 - o Enter the customer's phone number in the system (if the customer provides a number) to enable the work center to contact them directly, if necessary.

<<<<<<REVISION

- o If the scanner is inoperable, fax the completed DL514 to the Data Integrity Work Center (804) 367-1384. **END REVISION>>>>>**

3. The Data Integrity Work Center will:
 - a. Review the DL 514 to determine if additional information is needed.
 - b. Compile any necessary additional information from [OnBase Document Retrieval](#).
 - c. Follow up with:
 - Suspected violator and/or
 - Local law enforcement

NOTE: DMV does NOT follow up with the person who reports the suspected violation to advise him/her of the action taken.

[Return to top of page](#)

RELATED LINKS

[Handling Disabled Parking Violations And Complaints](#)

[DLG-2202](#) Disabled Parking Placards-Original Application Process

[DLG-2204](#) Renewal of Permanent Disabled Placards

[DLG-2205](#) Disabled Parking Placards, Identification Cards, Placard Receipts-Replacement/Reissue

[DLG-2206](#) Revocation, Surrender, Return of Disabled Parking Placards

[Disabled Placard Description Table](#)

[Disabled Parking Placard Qualifying Conditions](#)

[Return to top of page](#)

CONTACT

For additional information contact:

- Your CSC Manager/Assistant Manager
- DMS/[Data Integrity Work Center](#)

[Return to top of page](#)