

Vehicle Licensing Guide

Forfeited Vehicles-Department of Justice VLIC-3.325

Original Date: 11/10/2007
Revision Date: 06/25/2018

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POLICY	
Title: Forfeited Vehicles-Department of Justice	
Effective Date: November 10, 2007	Revision Date:
Authority: 19 U.S.C. § 1609(b), DMV Policy	
Policy: DMV shall title a forfeited vehicle to customers who submit a United States Government Certificate to Obtain Title to a Vehicle, Standard Form 97 (SF-97) that has been transferred to them. If a lien exists on the forfeited vehicle record, the customer must also submit a certified copy of the Declaration of Forfeiture to allow the title to be issued free and clear of existing liens.	
Exception: N/A	

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OVERVIEW

When a vehicle is declared forfeited and acquired by the United States Department of Justice (DOJ) or one of its investigative agencies (e.g. Drug Enforcement Agency, Federal Bureau of Investigation, Bureau of Alcohol, Tobacco, Firearms and Explosives), all rights of ownership, title and interest in the vehicle are forfeited by the vehicle owner, including that of any secured party (lienholder) or co-owner.

Any previous lien on record (if applicable) is released prior to titling provided the following are submitted:

- Standard Form 97 (SF-97) properly assigned to the customer by the Department of Justice (DOJ) or one of its investigative agencies (e.g. Drug Enforcement Agency, Federal Bureau of Investigation, Bureau of Alcohol, Tobacco, Firearms and Explosives), and a
- Certified copy of the Declaration of Forfeiture.

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CUSTOMER REQUIREMENTS

1. An assigned and completed Standard Form 97 ([SF-97](#)).
2. An Application for Certificate of Title and Registration ([VSA-17A](#)) in accordance with [VLIC-3.000](#).

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3. Other titling requirements in accordance with [VLIC-3.000](#). **END REVISION>>>>>**
4. Appropriate fees.

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FRONT COUNTER CSR

1. Review and verify that the customer has completed an Application for Certificate of Title and Registration [VSA-17A](#) in accordance with [VLIC-3.000](#).
2. Verify the [SF-97](#) is properly assigned to the customer.
 - The vehicle information sections of the Standard Form 97 ([SF-97](#)) must have been "machine prepared" (text is typed or computer printed, etc.).
 - Once assigned, the Standard Form 97 ([SF-97](#)) is not eligible to be reassigned. Dealers who purchase a forfeited vehicle and receive a SF-97 must title the vehicle in the dealership's name before reselling the vehicle.
3. For liens existing on the vehicle record, verify submission of the Declaration of Forfeiture to allow for its release.

- For vehicles with an electronic lien, send all paperwork to Electronic Liens, Department of Motor Vehicles, Room 363, 2300 West Broad Street, Richmond, VA 23220, to remove the electronic lien.

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4. Continue processing title in accordance with [VLIC-3.000](#). **END REVISION>>>>**

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CONTACT

For additional information contact :

- Your CSC Manager/Assistant Manager
- DMV Direct Help Desk at (804) 367-6646
- VSA/Dealer Services/[Titling Work Center](#)

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