

Vehicle Licensing Guide

Seized Vehicles for Locality Tax Collection VLIC-3.385

Original Date: 10/10/2011

Revision Date: 08/10/2014

[Customer Requirements](#)

[Front Counter CSR](#)

[Contact](#)

POLICY	
Title: Seized Vehicles for Locality Tax Collection	
Effective Date: October 10, 2011	Revision Date: 01/25/2013
Authority: Code of Virginia §§ 46.2-617 , 58.1-3942	
<p>Policy: DMV is authorized to issue titles to purchasers of vehicles that were seized by localities and sold to satisfy unpaid personal property taxes.</p> <p><<<<<REVISION</p> <p>Customers who purchase one of these vehicles from a locality must receive an affidavit (and bill of sale, if the affidavit does not include vehicle sales information) from the locality certifying that it has complied with the statute to notify the vehicle lienholders (if any) of the intent to sell the vehicle. END REVISION>>>>></p> <ul style="list-style-type: none">• The locality is NOT required to title the vehicle in its name prior to selling the vehicle.• The purchaser must submit the affidavit when applying to title/register the vehicle.• Upon titling the vehicle in the purchaser's name, the vehicle will be free of all prior liens (if any existed on the vehicle record prior to titling).	
Exception: N/A	

[Return to top of page](#)

CUSTOMER REQUIREMENTS

1. Submit the following:
 - a. "Application for Certificate of Title and Registration" ([VSA 17A](#)), and
 - b. "Affidavit of Sale of Levied and Seized Vehicle" ([VSA 80](#)) received from locality, with attached lienholder notification(s) of intent to sell vehicle.

<<<<<REVISION

 - If the Vehicle Sale Information section on the VSA 80 is not complete, one of the following is also required:
 - Vehicle Price Certification ([SUT 1](#)) or other proof of sale containing the information required on a [Bill of Sale](#) for vehicles more than 5 years old or
 - Affidavit of Vehicle Purchase Price ([SUT1A](#)) for vehicles 5 years old or less.**END REVISION>>>>>**
2. Pay the Title, SUT and Registration Fees (if necessary).

[Return to top of page](#)

FRONT COUNTER CSR

1. Verify that the Application for Certificate of Title and Registration ([VSA 17A](#)) is complete.
2. Verify that the Affidavit of Sale of Levied and Seized Vehicle ([VSA 80](#)) is complete and notarized.
 - a. If no lien exists on the vehicle record, the NO LIENHOLDER(S) ON DMV RECORDS box will be checked.
 - b. If a lien exists on the vehicle record, the VEHICLE LIENHOLDER(S) NOTIFIED box will be checked.

- c. Ensure that the vehicle information is the same on both the VSA 17A and VSA 80.
 - d. Ensure that the mileage at the time of purchase is the same on both the VSA 17A and VSA 80.
 - e. Ensure that a copy of the notification(s) to the lienholder(s) (if applicable) is attached.
 - f. Ensure that a representative of the locality that sold the vehicle has signed the VSA 80.
3. Ensure that the vehicle sales price on the VSA 80 is consistent with the sales price on the VSA 17A.
- <<<<<REVISION**
- The VSA-80 serves as a bill of sale if the Vehicle Sale Information section is completed. If the sale information section is not completed, require one of the following in addition to the VSA 80:
 - Vehicle Price Certification ([SUT 1](#)) or other preformatted or handwritten proof of sale containing the information required on a [Bill of Sale](#) for vehicles more than 5 years old or
 - Affidavit of Vehicle Purchase Price ([SUT1A](#)) for vehicles 5 years old or less. **END**
- REVISION>>>>>**
4. Process title in accordance with [VLIC-3.000](#).

[Return to top of page](#)

CONTACT

For additional information contact :

- Your CSC Manager/Assistant Manager
- DMV Contact Center Help Desk at (804) 367-6646
- VSA/[Titles and Registration](#)