

Vehicle Licensing Guide

Fire Fighter, Professional Fire Fighter, and Rescue Squad Passenger Vehicle License Plates VLIC-4.320

Original Date: 01/01/2010

Revision Date: 07/01/2024

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POLICY	
Title: Fire Fighter, Professional Fire Fighter, and Rescue Squad Passenger Vehicle License Plates	
Effective Date: 01/01/2010	Revision Date: July 1, 2018
Authority: Code of Virginia § §§ 46.2-735 , 46.2-736 , 46.2-746.8	
<p>Policy: DMV issues Fire Fighter (FD), Professional Fire Fighter (PF), and Rescue Squad (RS) license plates.</p> <p>These plates are issued to individuals who are members of volunteer emergency medical services agencies, volunteer fire departments or their auxiliaries, and professional fire fighters for placement on their PERSONAL vehicles.</p> <p>These plates are NOT used on ambulances, fire-fighting trucks, life-saving, first aid or EMS vehicles. (Refer to VLIC-4.206).</p> <p>Fire Fighter (FD) plates, Rescue Squad (RS) plates and Professional Fire Fighter (PF) plates are available with the "disabled symbol".</p> <p>All of these plates are eligible for personalization for a fee.</p> <p><<<<<REVISION Fire departments or volunteer emergency medical services agencies, and their associated auxiliaries, must notify DMV within 30 days of the separation of any member from the agency or its associated auxiliary. END REVISION>>>>></p>	
Exception: N/A	

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CUSTOMER REQUIREMENTS

- For vehicles not yet titled in Virginia, process a title transaction in accordance with [VLIC-3.000](#) before registering the vehicle and issuing license plates.
- Plate qualifications:

Fire Fighter, Rescue Squad, Professional Fire Fighter Plate Requirements		
Fire Fighter Plates (FD)	Rescue Squad Plates (RS)	Professional Fire Fighter Plates (PF)
<ol style="list-style-type: none">Owner must be a:<ul style="list-style-type: none">Member of volunteer fire department or auxiliary, orVolunteer member of any fire department, orProfessional Fire Fighter^{1,2}Must submit VSA-124 certified by the fire dept./squad chief or leader.	<ol style="list-style-type: none">Owner must be a:<ul style="list-style-type: none">Member of a volunteer emergency medical service agency or auxiliaryMust submit VSA-124 certified by the fire dept./squad chief or leader.	<ol style="list-style-type: none">Owner must be a member of the International Association of Fire Fighters:Show IAF membership card.Must submit VSA-124. <p>NOTE: Certification by the fire dept./squad chief or leader is NOT required.</p>
¹ Proof of membership in the International Association of Fire Fighters (IAF) is NOT REQUIRED for Professional Fire Fighters applying for the Fire Fighter plates (FD).		

² Volunteer members of any fire dept. or members of a volunteer fire dept. or auxiliary are NOT required to pay an additional plate fee for FD plates. However, professional fire fighters must pay an additional plate fee.

3. Submit appropriate fee(s).

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FRONT COUNTER CSR

1. Verify completion of certifications on the [VSA-124](#), as required for the plate type applied for.
 - Fire Fighter (FD) plates: [VSA-124](#) certified by department/squad chief or leader.
 - Rescue Squad (RS) plates: [VSA-124](#) certified by a squad chief or leader.
 - Professional Fire Fighter (PF) plates: [VSA-124](#) certification NOT required. Must present IAF membership card in owner's name.
 - Certification on the [VSA-124](#) by the fire department chief or leader is NOT required to issue Professional Fire Fighter plates.

Refer to:

- [Fire Fighter, Rescue Squad, Professional Fire Fighter Plate Requirements](#)
- [Guide to Fire Fighter/Professional Fire Fighter/Rescue Squad Plates](#)

2. Determine the license plates being applied for according to the [VSA-124](#).

IMPORTANT: Enter the code "PF" in the system when a professional fire fighter is applying for FD plates to ensure the system charges the required plate fee.

<<<<<REVISION

3. Verify completion of the insurance certification on the [VSA-124](#). **END REVISION>>>>>**
4. Issue the following:
 - Plates.
 - Decals (when applicable).
 - Registration card.
5. For personalized plates or special license plates not in stock:
 - a. Issue the following:
 - 30-day registration if the customer has license plates near their expiration date, or
 - 30-day multi-use plates if the customer does not already have license plates.
 - Registration card.
 - b. Inform the customer that they will receive their special and/or personalized license plates in the mail within 4-6 weeks.
6. Collect the appropriate fees (see fee requirements on the [Guide to Fire Fighter, Professional Fire Fighter, and Rescue Squad License Plates](#)).
 - EMS fees are not collected on vehicles of 7,501 lbs. and more (refer to [VLIC-4.615](#)).

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POINTS TO REMEMBER

- For customers submitting either the [VSA-124](#), or a letter from volunteer emergency medical services or fire fighter agencies, or their auxiliaries, to report the names of members separating from the agency, or its associated auxiliary:
 - a. Scan the [VSA-124](#) and/or letter via Landing Zone to [Special Registration Work Center](#). Special Registration Work Center will contact the customer directly if more information is required.

NOTE: DO NOT scan the [VSA-124](#) to Special Registration Work Center when submitted as an application for license plates.
- When customers surrender Fire Fighter (FD), Professional Fire Fighter (PF), or Rescue Squad (RS) license plates over-the-counter, CSRs must always provide the transaction receipt to the customer to use as proof in the event a stop is placed on the record for not returning the plates.

RELATED LINKS

- [Guide to Fire Fighter/Professional Fire Fighter/Rescue Squad Plates](#)

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CONTACT

For additional information contact:

- Your CSC Manager/Assistant Manager
- DMV Contact Center Help Desk at (804) 367-6646
- VSA/[Titling Work Center](#)

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